



## Parent Council Meeting of Cults Academy AGM Monday 4<sup>th</sup> September 2017 7-9pm

**Attendees:** David Burslem (DB) Chair; Anna Muirhead (AM) Head Teacher; Tony Rafferty (TR) Vice Chair; Rachel Soplantila (RS) Vice Chair minutes; Kirstin Gove (KG); Robert Brew (RB); Jim Gauld (JG); Martin Barker (MB); Rick Sansom (RS); Julia Crighton (JC); Jenny Selfridge (JS); Michelle Henderson (MH); Donna Maclean (DM); Irosh Peiris (IP); Tahar Konider (TK); Corrado Giuliani (CG); Daniel Verhamme (DV); Ghufraan Sukkaryeh (GS); Ammar Allaw (AA); Chitra Birje (CB).

**Apologies:** None.

| Agenda items   | <u>Updates and discussions</u>  | Action                              |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
|--|---|-------------------------------------|--------|--------|-------------|--|--|-------------|---------|--|-------------|---------|--|--|-----------------|----------|------------------|--|--|---|--------|--|--|--------|--|-----------------------------|--------|--|--|---------|--|--|----------------|---------|-------------------------------------|--|-----------------|----|
| 1.   | <u>Welcome and Apologies</u>  | DB                                  |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| 2.   | <u>Minutes of last meeting and Matters Arising</u><br><br>Corrections were made to the minutes of 08.05.2017 and these were confirmed as correct.<br><br>Matters arising:<br>2.1 Facebook update tabled later in the meeting<br>2.2 Invoice arrangements confirmed as already organised to pay for Paul Hay's PCLS Internet Safety Training session for parents.<br>2.3 Homework survey update from discussion with SMT. This discussion is to taken place imminently.<br>2.4 Items for newsletter; this is ongoing.  | KG<br><br>DB                        |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| 3.   | <u>Head Teachers Report</u><br>Please see attached sheet.   | AM                                  |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| 4.   | <u>Treasurer's Report</u><br><br>Accounts for year ended 31/03/17<br><br><table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Balance brought forward at 01/04/16</td> <td style="width: 20%; text-align: right;">£55.88</td> <td style="width: 20%; text-align: right;">£55.88</td> </tr> <tr> <td colspan="3">Add Income:</td> </tr> <tr> <td>ACC Funding</td> <td style="text-align: right;">£958.00</td> <td></td> </tr> <tr> <td>ACC Funding</td> <td style="text-align: right;">£958.00</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>£1912.00</u></td> <td style="text-align: right;">£1912.00</td> </tr> <tr> <td colspan="3">Less expenditure</td> </tr> <tr> <td>Instaprint (Leaflets for Parents Evening)</td> <td style="text-align: right;">£32.99</td> <td></td> </tr> <tr> <td>HFE Signs (Banner for Parent Evenings)</td> <td style="text-align: right;">£79.20</td> <td></td> </tr> <tr> <td>PC members attendance costs</td> <td style="text-align: right;">£30.00</td> <td></td> </tr> <tr> <td>Payment to school for Whole of School Parent Mailings and Booklets</td> <td style="text-align: right;">£486.20</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>£628.39</u></td> <td style="text-align: right;">£628.39</td> </tr> <tr> <td>Balance Carried Forward at 31/03/17</td> <td></td> <td style="text-align: right;"><u>£1339.49</u></td> </tr> </table> | Balance brought forward at 01/04/16 | £55.88 | £55.88 | Add Income: |  |  | ACC Funding | £958.00 |  | ACC Funding | £958.00 |  |  | <u>£1912.00</u> | £1912.00 | Less expenditure |  |  | Instaprint (Leaflets for Parents Evening) | £32.99 |  | HFE Signs (Banner for Parent Evenings) | £79.20 |  | PC members attendance costs | £30.00 |  | Payment to school for Whole of School Parent Mailings and Booklets | £486.20 |  |  | <u>£628.39</u> | £628.39 | Balance Carried Forward at 31/03/17 |  | <u>£1339.49</u> | MH |
| Balance brought forward at 01/04/16                                | £55.88  | £55.88                              |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| Add Income:  |   |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| ACC Funding  | £958.00   |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| ACC Funding  | £958.00   |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
|  | <u>£1912.00</u>   | £1912.00                            |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| Less expenditure   |   |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| Instaprint (Leaflets for Parents Evening)                          | £32.99  |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| HFE Signs (Banner for Parent Evenings)                             | £79.20  |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| PC members attendance costs  | £30.00  |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| Payment to school for Whole of School Parent Mailings and Booklets | £486.20   |                                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
|  | <u>£628.39</u>  | £628.39                             |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |
| Balance Carried Forward at 31/03/17                                |   | <u>£1339.49</u>                     |        |        |             |  |  |             |         |  |             |         |  |  |                 |          |                  |  |  |   |        |  |  |        |  |                             |        |  |  |         |  |  |                |         |                                     |  |                 |    |



|  |  |  |
|--|--|--|
|  | Monday the 20 <sup>th</sup> of November 2017 7pm-9pm Meeting Room 1 Cults Academy.<br>Monday 22 <sup>nd</sup> January 2018 7pm-9pm Meeting Room 1 Cults Academy. |  |
|--|--|--|