Cults Academy PTA Meeting

21st April 2016

Present: Anna Muirhead, David Strang, Jen McWilliam, Nicola Henderson, Carol Gibson, Karen Hennigan, Chris Cowen, Sylvia Harper, Anna Daley, Jackie Flett, Olga Dunsire, Ruth Bryan, Julie Simpson, Doreen Sutherland.

	Discussion
Welcome	The Committee introduced themselves as Doreen had not yet met the majority of members.
Apologies	Diane Colquhoun, Jana Lough, Fiona smart
Minutes of Last Meeting	The minutes were approved.
Office Bearers Update	Chair- Anna D reported that Diane Colquhoun has resigned from the PTA as she has other commitments. However, Diane is willing to remain on the friends list and Jackie will add in her name. Thanks to Diane for her time and effort on the PTA. Treasurer- Nicola reported that the Music Night raffle had raised £193.70. A bottle of Prosecco, kindly donated, from parent, Angela Clark was the raffle prize. The current bank balance is just over £5500.
Sports Day	Jen McWilliam, PT Health and Wellbeing gave a presentation showing the events which the school organises for Sports Day. As well as traditional athletics, Sports Day offers all of the pupils the chance to participate in events such as Segway, Sumo wrestling, a Tough Mudder type activity and many more. As this includes the whole school, the committee felt this was an event that is deserving of PTA funding. In previous years, the PTA has donated £1000 to Sports Day and it was agreed to do so again. However, the school has an outstanding balance of £400+, required to pay for planned events, which Jen hopes will be covered by local businesses' donations. Last year local businesses contributed £500+. The PTA agreed to make up any shortfall, if necessary. Anna M will inform the PTA if this is the case. It was suggested that parents were asked to pay a £5 contribution towards Sports Day, principally to widen the net of parents who contribute to funds. However, Anna M stated this would, in effect be a charge for attending Sports Day, and it would be inappropriate to ask parents to pay for that. The fact that Sports Day is held in school and within the school day compounds this.
Race Night	The Race night raised £1430 and those who attended said it was a fun, successful night. Another has been booked for next year on 24 February 2017. The Ashvale organisers said that normally all horses are sold before an event and, in order to do this, Carol suggested selling them at the Christmas Fair. This could also involve a stall/board showcasing PTA events and how the funds are spent.
Quiz Night	Advertising – Committee members took posters for distribution in local shops. The Bieldside Inn hold a quiz night weekly so they will be asked to display a poster in the hope of attracting regular quiz lovers. It is popular with former S6 cults pupils. The Hub was also suggested to try to attract 'more mature' members of the community. The School will issue two group calls. Karen and Olga will run the bar. Anna M and Jackie will help Anna D and Simon with the running of the quiz and Jackie will sell tickets at the door.

	Anna M will arrange the PA system and ice buckets to keep the wine cool. Nicola will arrange a float. Anna M, Julie, Carol, Nicola are available to help set up. It was agreed to meet around 6pm. Prices for drinks will remain the same. £2.50 for a beer/glass of wine, £10 for a bottle of wine. Nibbles will again be supplied. Bottles of water will be available to buy this year due to requests for water last year. Sylvia will buy them. Sylvia will buy a small box of chocolates for 'Heads and Tails' and a large one for the 'Prize' round. Nicola will buy 8 small bottles of wine for the winning team prizes. The alcohol licence has been granted.
Fashion Show	It was felt that another meeting with Yvette was needed to understand what arrangements are required for the Fashion Show. It is due to take place on Thursday, 29th September. Anna M will contact Yvette to see if she can come in for a short meeting before the joint PTA/Parent Council meeting on 6 June.
New S1 Parents' Night 13 June 2016	Anna D will speak to the new parents to tell them about the PTA and encourage new members. Carol and Julie will come along to support her. All required for 7.45 pm. Anna M will look for the PTA banners which were bought last year. She will also organise a montage of photos of PTA events/spending. This can also be used at the Christmas Fair and future events.
Responsibil -ities and PTA cupboard key	Anna M informed the committee that more keys will be cut for the cupboard. However, a separate company is required to do it and new keys will be ready soon. Chris is happy to arrange the stall holders for another year's Christmas Fair but suggested that someone shadow/help her as she could then hand it over. Jana has expressed a willingness to do this. Carol asked if anyone wanted to take over as secretary or help out next year but there are no volunteers at the moment. It was suggested that it would be beneficial to have a point of contact for arranging pop-up raffles etc. and Jackie said she was happy to do that. Jackie also proposed that once she has updated the 'Friends' list, that such events should only require one member of the committee to go along as we should be using the offers of help from the 'Friends'. As it is several years out-of-date, Jackie is in the process of checking if those currently on it, want to remain.
AOB	Two dates were suggested for this year's Christmas Fair – 10 and 17 November. Anna M will confirm which is better after contacting the primary schools and Chris will check the stall holders' availability for those dates. Anna D gave Carol the Sainsbury Voucher donated by them for the Race Night and Carol gave Nicola the £25 cash for the funds.
Future Dates	Next Meeting – 6 June 2016, Joint Meeting with Parent Council Upcoming Events – 13 May 2016, Quiz Night 13 June 2016, S1 Parents Night 29 September 2016, Fashion Show